

## Did you know...?

- You may call ACT 1 Systems at (818) 347-6400 for unlimited free **phone training** during our regular business hours from 7:30am – 5:00pm Pacific Time. Call us as often as you need to get answers to your questions, no matter how complex or trivial.
- You may also send an **e-mail** to ACT 1 Systems any time for regular assistance. Please contact Alexis at [adoria@act1systems.com](mailto:adoria@act1systems.com) or Eric at [erosenberg@act1systems.com](mailto:erosenberg@act1systems.com).

## Application Tips

- To change the default settings for the right-most Options input tab in any Affiliate System or Ranker report so that they are already configured the way you want each time you begin a report, select your desired configuration and then click on the “Save As Default” button. If you make any changes to a report’s options and want to restore your defaults, click on the “Restore Defaults” button.
- The Placement Report is one good way of easily printing out your lineups' stored schedules of dayparts and spots by station. And if you’d prefer your report only show the schedules without spots, then just choose "Schedules Only" under the 'Placement Options' tab in the Input Dialog Box. *[pages 2-136 to 2-142 of the Software Guide]*
- Client Name, Subtitles, and Footnotes can be added to any report by entering your information in the appropriate fields as follows: Client Name can be entered in the lower right or center right of the first input tab in all reports; Custom Subtitles and Footnotes can be entered via the Print Options Dialog Box (in the two fields to the right of page orientation) using File Menu → Print Options or Preview Button → Options.